



**WAYNE STATE
UNIVERSITY**

Division of Finance and Business Operations

To: All University Employees

From: Bill Decatur, Vice President for Finance and Business Operations

A handwritten signature in blue ink, appearing to read "Bill Decatur".

Subject: **2019 Private Automobile Mileage Reimbursement Rate**

Date: January 10, 2019

The APPM Section 7.1, Travel and Transportation, indicates that the standard mileage rate for reimbursement for private automobile usage will be the same as the rate allowable by the Internal Revenue Service (IRS).

Periodically the IRS adjusts the standard mileage rates to reflect the changing cost of operating automobiles. In this regard, effective January 1, 2019 the allowable IRS rates and Wayne State University rates for mileage reimbursement are shown below;

- 58 cents per mile for business miles driven
- 20 cents per mile driven for medical or moving purposes

BD/jf

PLEASE PRINT AND POST THIS NOTICE IN YOUR DEPARTMENT